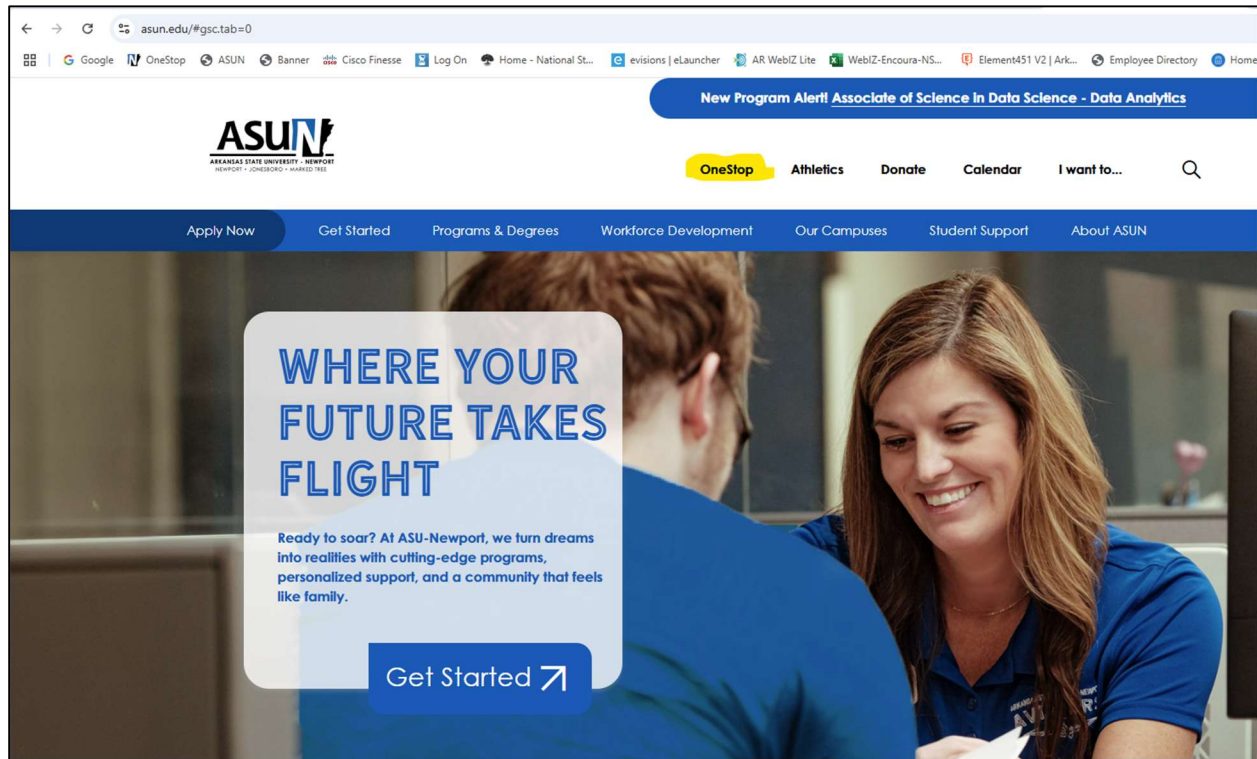
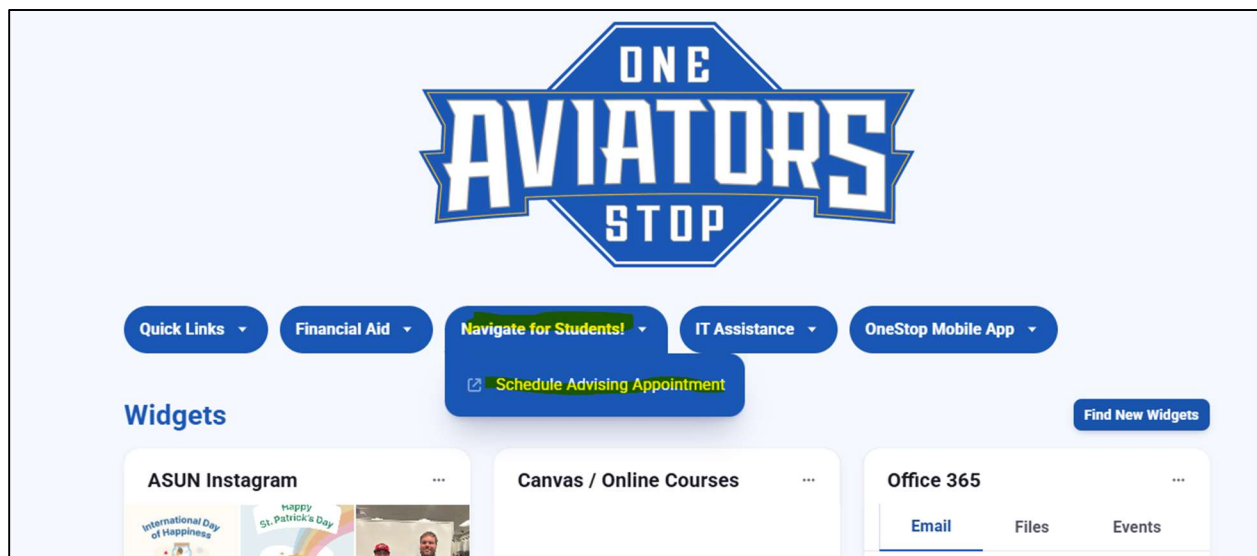


## Instructions on making an Advisor Appointment

Go to [asun.edu](https://asun.edu) and use your student email to login to Onestop

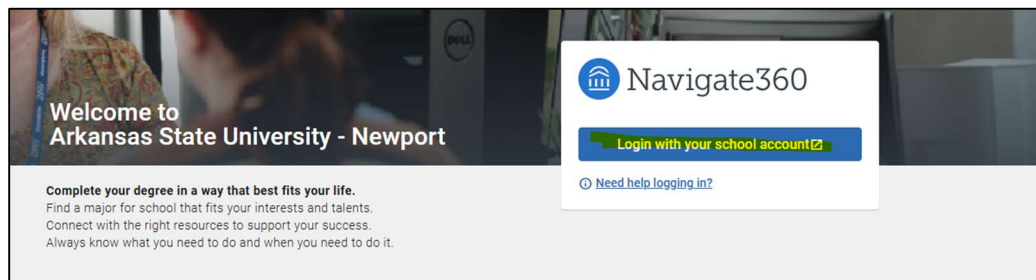


Click on Navigate for students



Email [advising@asun.edu](mailto:advising@asun.edu) with any questions!

Click Login with your school account



Accept terms and conditions

## Navigate360 Terms of Use

Welcome to Navigate360! EAB Global, Inc. ("EAB") provides the Navigate360 technology to help your teams identify and eliminate barriers to student progress, contact the students most in need of support, and coordinate your efforts. Navigate360 also provides timely guidance directly to students, starting before they enroll.

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Decline

I Agree

Email [advising@asun.edu](mailto:advising@asun.edu) with any questions!

Complete intake Survey

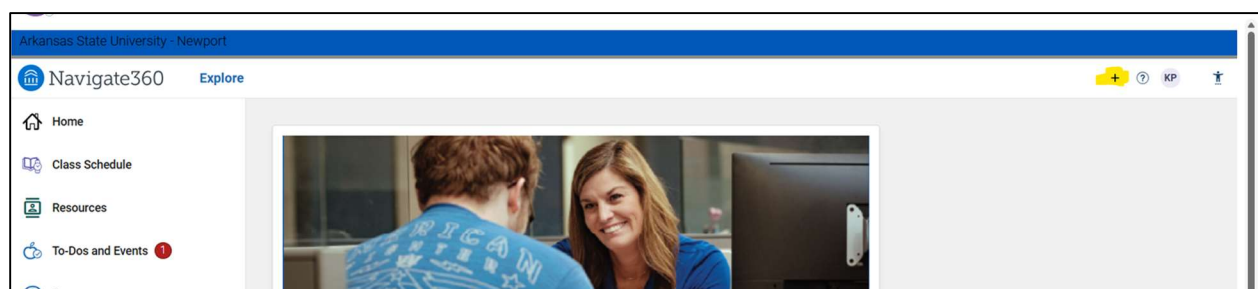
## Intake Survey

I am: (mark all that apply)

- ☐ The first person in my family to attend college
- ☐ Expecting to work 20+ hours while in college
- ☐ Taking all online classes
- ☐ Returning after a semester or more away from college
- ☐ Unsure of career opportunities
- ☐ A student who took concurrent college courses while in high school
- ☐ None of these apply to me

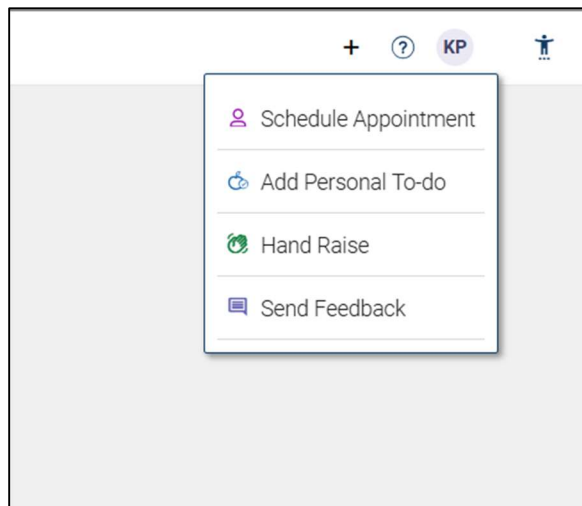
Submit

Once on your dashboard you will click the “+”



Email [advising@asun.edu](mailto:advising@asun.edu) with any questions!

From the drop-down menu, select “Schedule Appointment”



Please select what assistance may be needed. For example, you may select “Academic Advising” / “Register for Classes” / etc. from the Service drop down menu.

[Go Back](#) [Dashboard](#)

## New Appointment

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment.

### What can we help you find?

What type of appointment would you like to schedule? \*

Academic Advising X V

Service \*

Register for Classes X V

Pick a Date

March 21, 2025 V

[Find Available Time](#)

### Other Options

[View Drop-In Times](#)

[Request Appointment Time](#)

[Meet With Your Success Team](#)

Email [advising@asun.edu](mailto:advising@asun.edu) with any questions!

You will choose the date that works best for you and click the Academic Advisor: If you are **unsure** who your academic advisor is, you will select **Porsha McGregor, Victoria Payne, or Rochelle Morris.**

The screenshot shows a web interface for scheduling an appointment. On the left, under 'All Filters', there are three sections: 'What type of appointment would you like to schedule?' with a dropdown set to 'Academic Advising'; 'Service' with a dropdown set to 'Register for Classes'; and 'Pick a Date' with a calendar for March 2025 where the 21st is selected. On the right, there are two tabs: 'ACADEMIC ADVISING' (active) and 'REGISTER FOR CLASSES'. Below the tabs is a list of academic advisors, each with a circular icon containing initials and a name link: Aja Lloyd (AL), Andrea Jones (AJ), Bridget Collins (BC), Duane Doyle (DD), Elizabeth Walker (EW), Jeanna Mason (JM), and Justin Stewart (JS). Each entry has a right-pointing chevron.

It will ask how you want to meet with the academic advisor: In person or via Teams

The screenshot shows the appointment details form. It has two columns. The left column contains: 'What type of appointment would you like to schedule?' (Academic Advising), 'Date' (03/24/2025), 'Location' (Jonesboro Campus), 'Staff' (Victoria Payne), and 'Details' (Please meet me at Onestop Building A Jonesboro). The right column contains: 'Service' (Register for Classes), 'Time' (8:30 AM - 9:00 AM). Below these columns is a section 'How would you like to meet? \*' with a dropdown menu set to 'In Person'. Below this is a note: 'You are seeing the meeting types available for this time slot.' At the bottom is a section 'Would you like to share anything else?' with a text area containing the text 'I would like all online classes.'

And you will hit submit!

Email [advising@asun.edu](mailto:advising@asun.edu) with any questions!