



Degree Works Guide

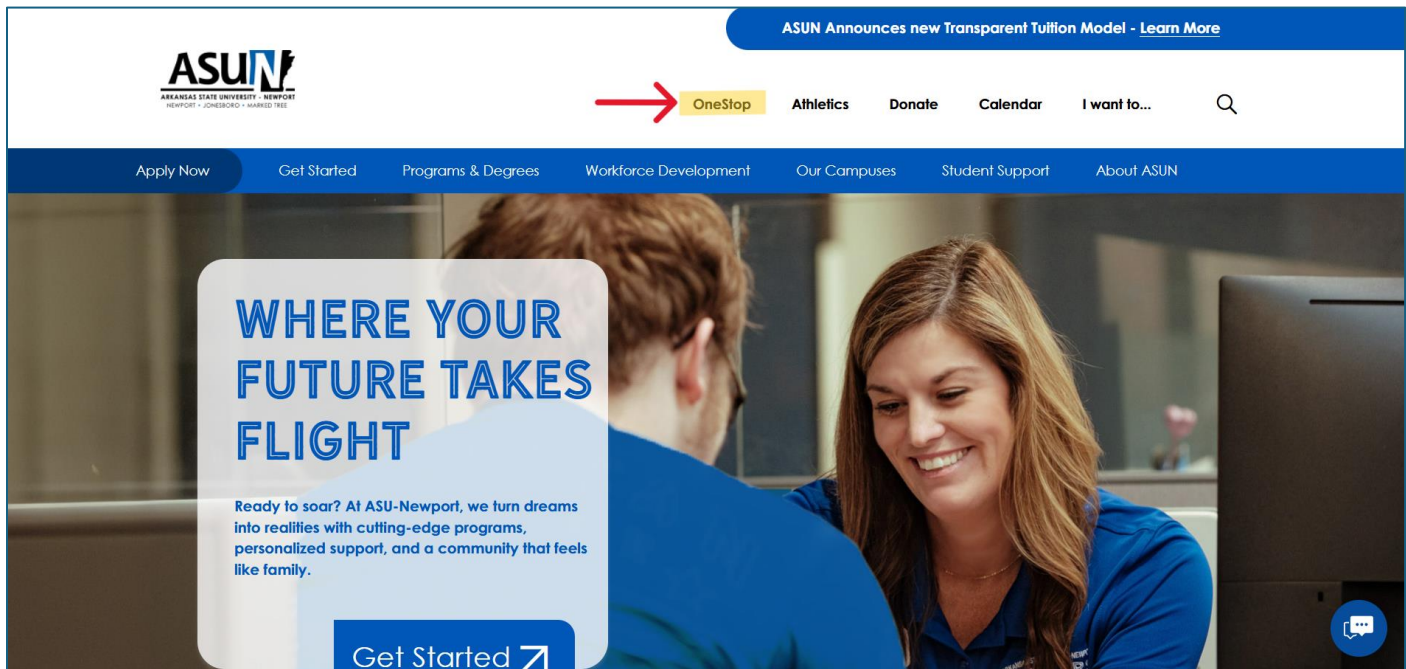
A step-by-step guide for accessing your degree audit via the Ellucian Degree Works portal.

- [How to access Degree Works](#)

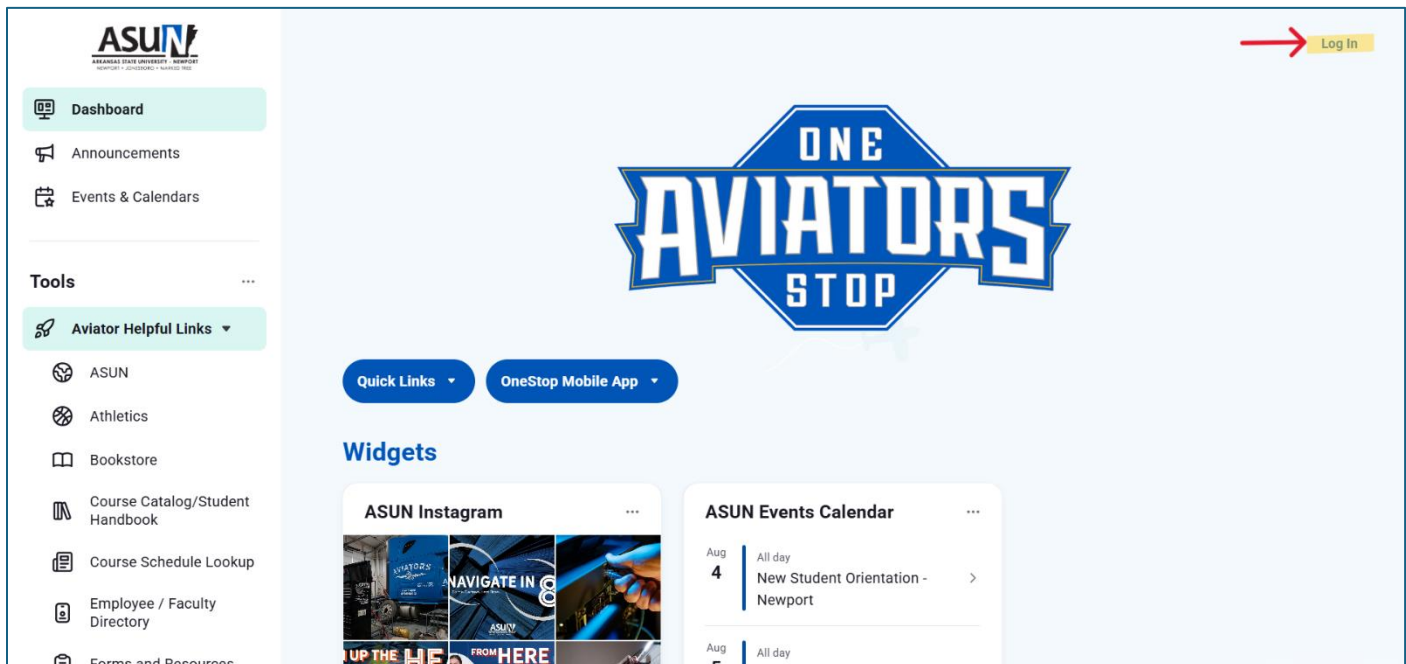
How to Access Degree Works

To access the Ellucian Degree Works, please follow these steps:

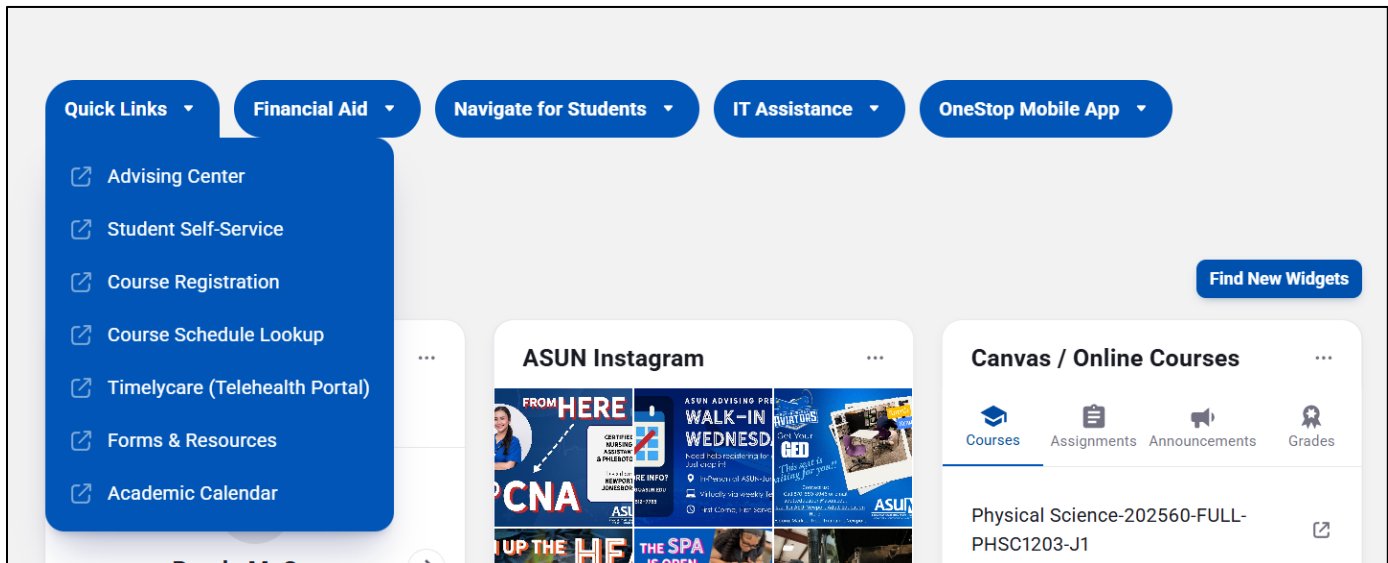
1. Go to asun.edu and select “OneStop.”



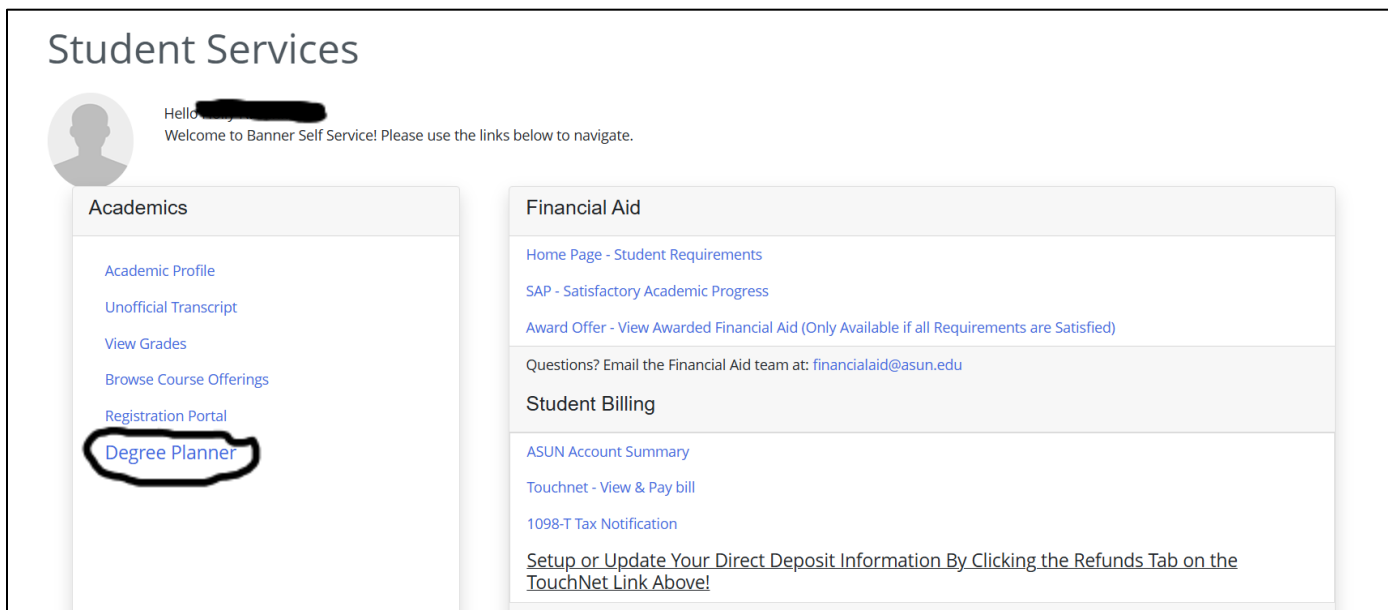
2. Log in to your student account. **Your username is your full student email address and your password.**



3. Under the “Quick Links” drop down menu, select **“Student Self Service.”**





4. Select **“Degree Planner”** from the left-hand column.






5. Once you long in, you will have access to your Degree Audit.

ASUN

STUDENT DEGREE AUDITPLANSLINKS



Degree Audit



Data refreshed 07/28/2025 1:48 AM

Student ID

X

Name

Program

AA - General Education

Advanced search

Major

General Education

Degree

Assoc of Arts

Level

Undergraduate

Classification

Freshman

Academic

What-If

Format

Student View

Program progress

10%

Requirements

10%

Credits

Cumulative GPA

0.00

☒ In-progress courses

☒ Preregistered courses

PROCESS

Audit date 07/28/2025 11:28 AM

Collapse all

Associate of Arts-General Education

INCOMPLETE

Credits required: 60

Credits applied: 6


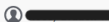
Catalog year: 2025 Summer

This is where you may view your degree progress and plan accordingly for your future semesters.

6. Here is an overview of all the requirements to obtain your degree. This includes general education coursework, major required coursework, as well as program and institutional requirements for graduation.

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STUDENT DEGREE AUDITPLANSLINKS



Associate of Arts-General Education

INCOMPLETE

Credits required: 60

Credits applied: 6

Catalog year: 2025 Summer

Minimum Total Credits Required

Still needed:

You currently have 6 credits including both earned and in-progress courses. To graduate, you need to successfully complete a minimum of 54 additional credits and all graduation requirements.

Minimum Credits at Newport College

Still needed:

Minimum credits taken at Newport College: You have <applied> but still need a minimum of <needed> credits.

Cumulative GPA Requirement

Still needed:

When your first term is graded, your cumulative GPA will be calculated. If your cumulative GPA falls below 2.0 it is important to see an advisor to make plans for raising your GPA. Students who fall below a 2.0 cumulative GPA are in danger of losing academic and/or financial aid eligibility.

General Education Requirements

Still needed:

See [General Education Requirements](#) section

Major Requirements

Still needed:

See [Major in General Education](#) section

Institutional Requirements

Still needed:

See [Institutional Requirements](#) section

Embedded Certificate of General Studies Requirements

Still needed:

See [Technical Certificate Requirements](#) section

Blocks included in this block

[General Education Requirements](#)

[Major in General Education](#)

[Institutional Requirements](#)

[Technical Certificate Requirements](#)

7. Each section has its own requirements. For example, “General Education Requirements” has required coursework in english, math, science, art, and history. This coursework is required for all degree seeking students and must be completed in addition to major required courses.

General Education Requirements INCOMPLETE

Credits required: 35 Credits applied: 6 Catalog year: 2025 Summer

	Course	Title	Grade	Credits	Term	Repeated
<input type="radio"/> Minimum General Education Credits Required	Still needed:	You currently have 6 credits including both earned and in-progress courses. To graduate, you need to successfully complete a minimum of 29 additional credits and all general education requirements.				
<input type="radio"/> ENGLISH/COMMUNICATION						
<input type="radio"/> Composition I	Still needed:	1 Course in ENG 1003				
<input type="radio"/> Composition II	Still needed:	1 Course in ENG 1013				
<input type="radio"/> SCIENCE						
<input type="radio"/> BIOLOGICAL SCIENCE	Still needed:					
<input type="radio"/> Biology		4 Credits in BIOL @				
<input type="radio"/> PHYSICAL SCIENCE	Still needed:	Choose from 1 of the following:				
<input type="radio"/> Chemistry		4 Credits in CHEM @				
<input type="radio"/> Geology		4 Credits in GEOL @				
<input type="radio"/> Physical Science		4 Credits in PHSC @				
<input type="radio"/> Physics		4 Credits in PHYS @				
<input type="radio"/> FINE ARTS/HUMANITIES						

8. Whereas your “Major in _____” requirements are more specific to your chosen major. Courses listed under a General Education major will be different than courses listed under a nursing major.

Major in General Education INCOMPLETE

Credits required: 15 Credits applied: 0 Catalog year: 2025 Summer

<input type="radio"/> Minimum Major Credits Required	Still needed:	You currently have 0 credits including both earned and in-progress courses. To graduate, you need to successfully complete a minimum of 15 additional credits and all major requirements.				
<input type="radio"/> Directed Electives	Still needed:	15 Credits in ART @ or BIOL @ or CHEM @ or ECON @ or ENG @ or GEOG @ or GEOL @ or HIST @ or MATH @ or MUS @ or PHIL @ or PHSC @ or PHYS @ or POSC @ or PSSC @ or PSY @ or SPCH @ or SOC @ or SPAN @ or THEA @ Except BIOL 1404 and 2013 and 2501 and 2502 and 2503 and 2504 and CHEM 1052 and 2051 and 2052 and 2053 and PHYS 2133 and ENG 1203 and MATH 1013 and 1213				
See AA_GE Degree Checksheet pg 2 for excluded courses.						

Institutional Requirements INCOMPLETE

Credits required: 10 Credits applied: 0 Catalog year: 2025 Summer

<input type="radio"/> Minimum Institutional Requirements Credits	Still needed:	You currently have 0 credits including both earned and in-progress courses. To graduate, you need to successfully complete a minimum of 10 additional credits and all Institutional requirements.				
<input type="radio"/> Open Electives across all disciplines	Still needed:	6 Credits in @ @				

9. Degree works is a helpful tool for planning your future enrollment, but ultimately, your advisor will have the most insight into your degree plan and how to best accomplish your goals with your unique circumstances.