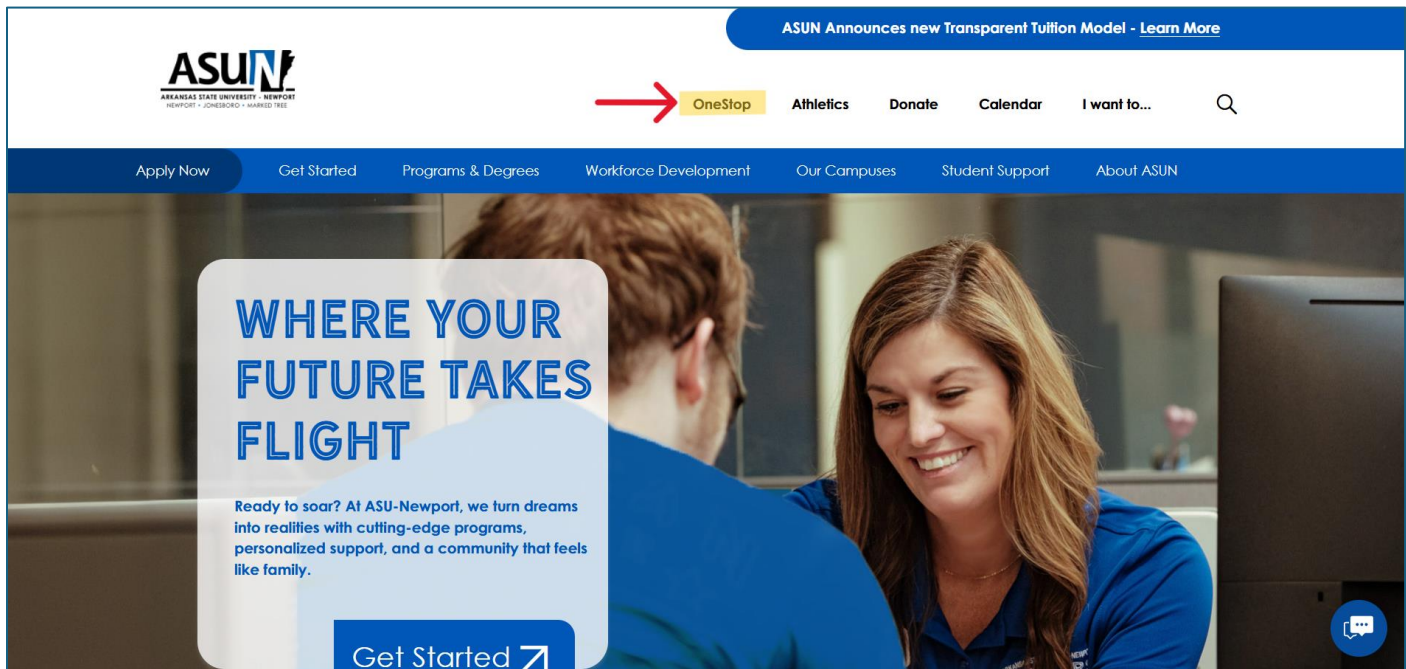**ASUN**

# Degree Works Guide

A step-by-step guide for accessing your degree audit via the Ellucian Degree Works portal.

- [How to access Degree Works](#)
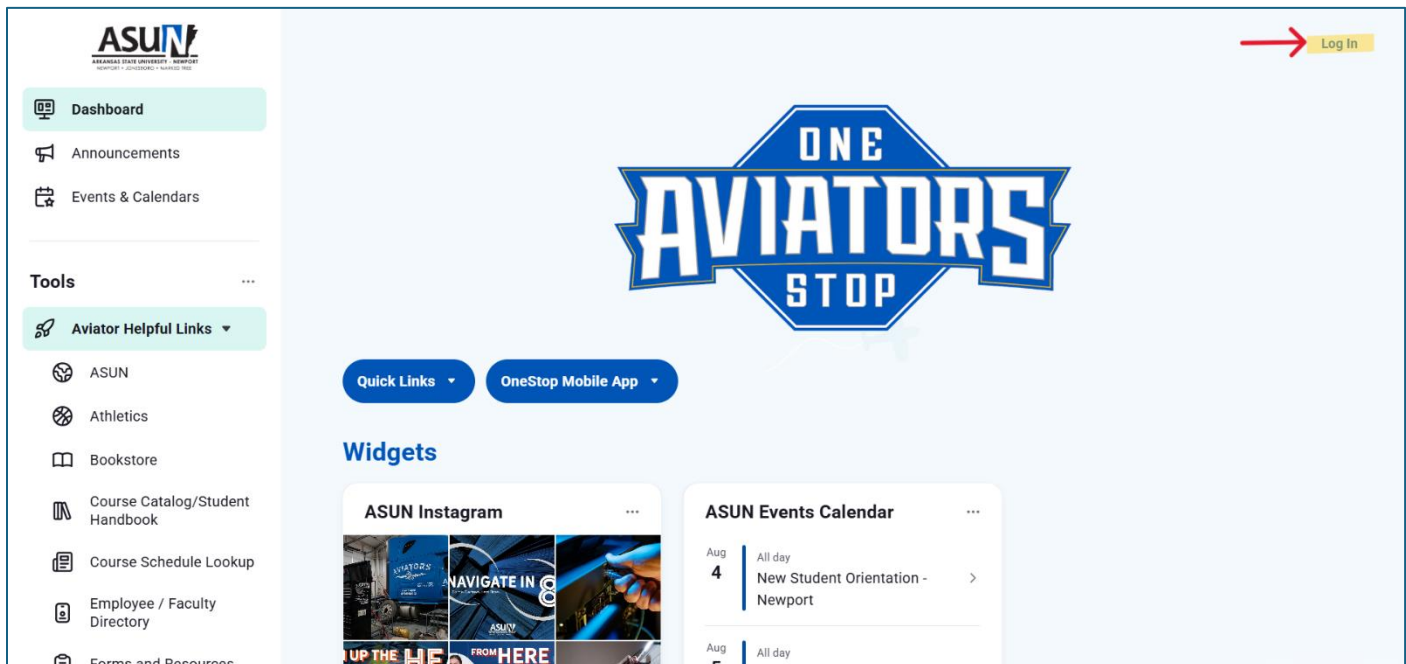
# How to Access Degree Works

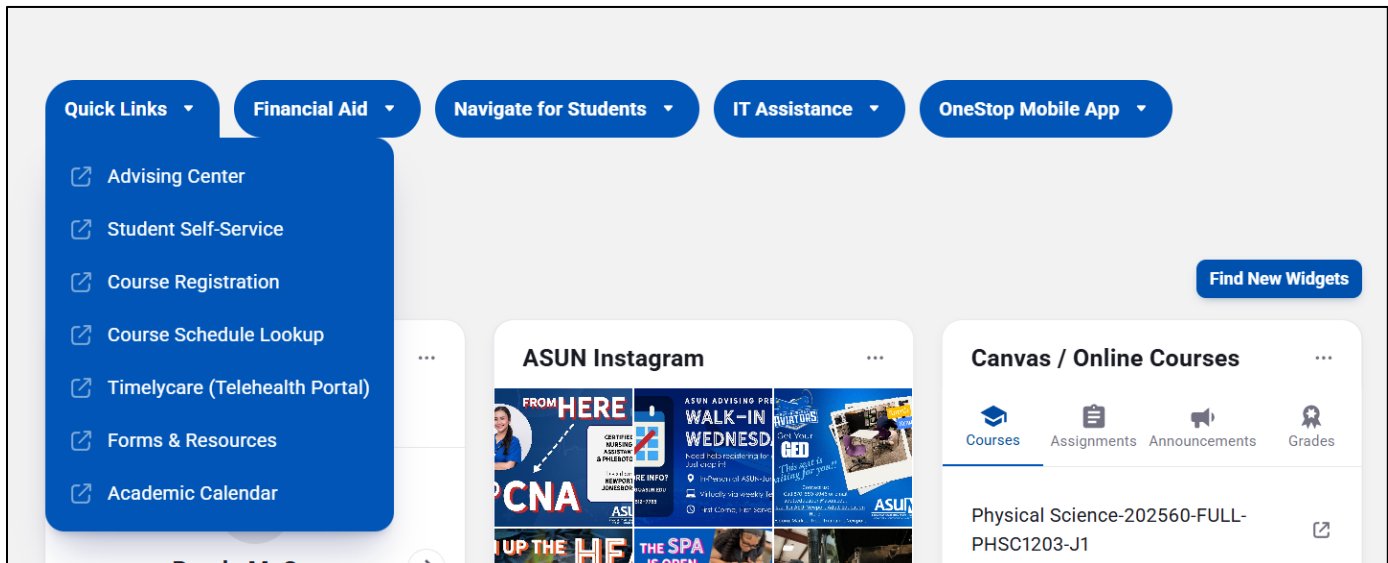To access the Ellucian Degree Works, please follow these steps:
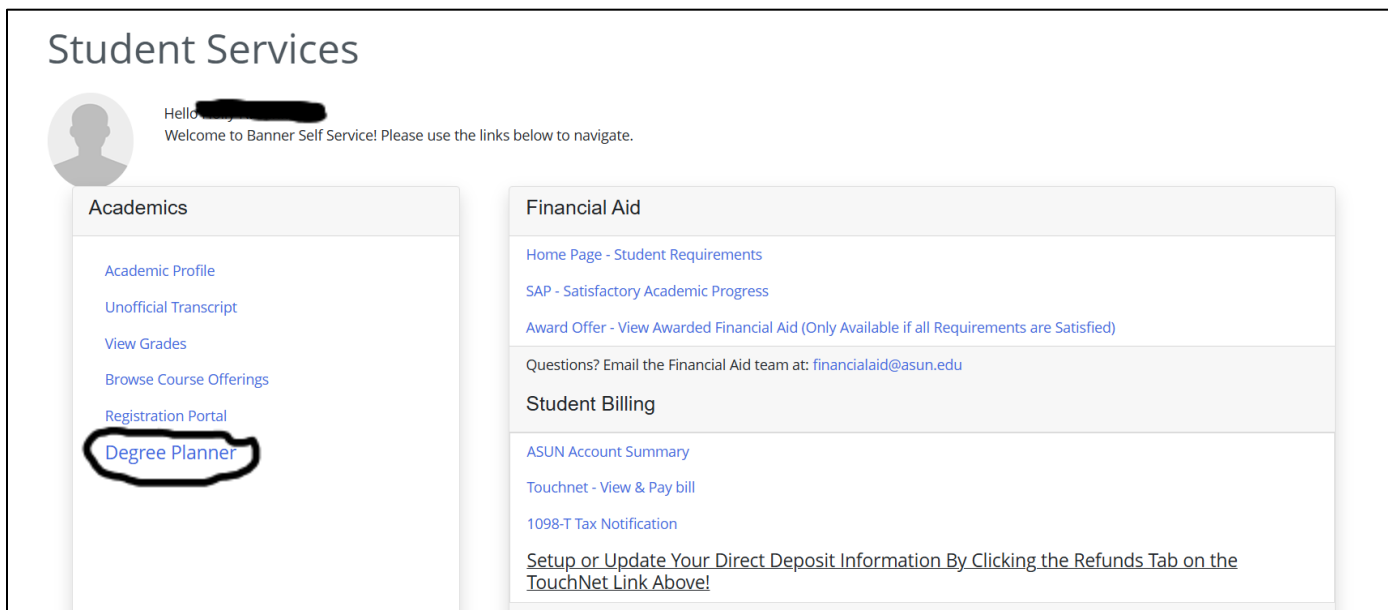
1. Go to asun.edu and select "OneStop."



2. Log in to your student account. **Your username is your full student email address and your password.**

3. Under the "Quick Links" drop down menu, select **"Student Self Service."**



4. Select **"Degree Planner"** from the left-hand column.

5. Once you long in, you will have access to your Degree Audit.
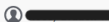


This is where you may view your degree progress and plan accordingly for your future semesters.

6. Here is an overview of all the requirements to obtain your degree. This includes general education coursework, major required coursework, as well as program and institutional requirements for graduation.

7. Each section has its own requirements. For example, "General Education Requirements" has required coursework in english, math, science, art, and history. This coursework is required for all degree seeking students and must be completed in addition to major required courses.



8. Whereas your "Major in _____" requirements are more specific to your chosen major. Courses listed under a General Education major will be different than courses listed under a nursing major.



9. Degree works is a helpful tool for planning your future enrollment, but ultimately, your advisor will have the most insight into your degree plan and how to best accomplish your goals with your unique circumstances.