

Student Name \_\_\_\_\_

SSN \_\_\_\_\_

Advisor \_\_\_\_\_

2009-2010

ARKANSAS STATE UNIVERSITY – NEWPORT  
ASSOCIATE OF APPLIED SCIENCE – BUSINESS TECHNOLOGY

Possible Prerequisites:

	Hours	Semester	Grade	ACT
BSYS 1503 Document Formatting	3	_____	_____	_____
ENG 0033 Writing Tutorial (required if ACT 14-18)	NC	_____	_____	_____
MATH 0013 College Math (required if Math ACT below 17)	NC	_____	_____	_____
READ 0023 Developmental Reading (required if Reading ACT below 19)	NC	_____	_____	_____
UNIV 1001 Freshman Seminar	1	_____	_____	_____

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	Hours	Semester	Grade	Transfer (univ., year)
<b>General Education Core (15 credit hours)</b>				
ENG 1003 Freshman English I	_____	_____	_____	_____
ENG 1013 Freshman English II	_____	_____	_____	_____
MATH 1003 Intermediate Algebra (or higher)	_____	_____	_____	_____
SOC 2213 Principles of Sociology <b>OR</b>	_____	_____	_____	_____
SOC 2233 Introduction to Cultural Anthropology	_____	_____	_____	_____
SPCH 1203 Oral Communications	_____	_____	_____	_____
<b>Business Core (18 credit hours)</b>				
ACCT 2003 Principles of Accounting I	_____	_____	_____	_____
BSYS 2563 Business Communications	_____	_____	_____	_____
ECON 2313 Principles of Macroeconomics	_____	_____	_____	_____
MGMT 2003 Introduction to Management	_____	_____	_____	_____
MIS 1503 Microcomputer Applications	_____	_____	_____	_____
MKTG 1013 Introduction to Business	_____	_____	_____	_____
<b>Emphasis in Marketing/Management (27 credit hours)</b>				
ACCT 2013 Principles of Accounting II	_____	_____	_____	_____
BSYS 2583 Spreadsheet for Managerial Decisions	_____	_____	_____	_____
ECON 2323 Principles of Microeconomics	_____	_____	_____	_____
LAW 2023 Legal Environment of Business	_____	_____	_____	_____
MGMT 2043 Supervisory Management	_____	_____	_____	_____
MIS 2013 Web Page Design	_____	_____	_____	_____
Business Electives (9 credit hours)	_____	_____	_____	_____
<b>Emphasis in Business Technology Office System (27 credit hours)</b>				
ACCT 2033 Computerized Accounting	_____	_____	_____	_____
BSYS 2413 Word Processing I	_____	_____	_____	_____
BSYS 2503 Business Office Skills	_____	_____	_____	_____
BSYS 2533 Internet, Intranet, and Email Applications For Business	_____	_____	_____	_____
MGMT 2043 Supervisory Management	_____	_____	_____	_____
MIS 2013 Web Page Design	_____	_____	_____	_____
Business Electives (9 credit hours)	_____	_____	_____	_____
<b>Emphasis in Computer Information Systems (27 credit hours)</b>				
BSYS 2583 Spreadsheets for Managerial Decisions	_____	_____	_____	_____
MIS 2013 Web Page Design	_____	_____	_____	_____
MIS 2033 Visual Basic Programming	_____	_____	_____	_____
MIS 2403 Introduction to Database Management	_____	_____	_____	_____
MIS 2813 Desktop Publishing Applications	_____	_____	_____	_____
MIS 2873 Structured Programming in the C Language	_____	_____	_____	_____
Business Electives (9 credit hours)	_____	_____	_____	_____

### Associate of Applied Science Business Technology

**Electives (courses listed are required)**

These courses should be approved by the advisor. Courses should be transferable to a 4-year institution as degree requirements or as electives. Students who change majors or choice of transfer institutions after selecting electives may encounter difficulty in transferability/or financial aid. *Advisors, please make note of emphasis and/or transfer institutions change and date of change.*

COURSE #	COURSE NAME	HOURS	SEMESTER	GRADE	TRANSFER
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**Total Credit hours:** \_\_\_\_\_

**Minimum Required Credit hours (60)**

Area of emphasis (4 year major): \_\_\_\_\_

Transfer Institution: \_\_\_\_\_

Expected Semester/Year of transfer: \_\_\_\_\_

Comments:

Student's Signature \_\_\_\_\_

Date: \_\_\_\_\_

Advisor's Signature \_\_\_\_\_

Date: \_\_\_\_\_

Date Degree Completed: \_\_\_\_\_