

# Individual Performance Development Plan

Name: \_\_\_\_\_

Work Dept.: \_\_\_\_\_ Title: \_\_\_\_\_

College Major, Certification, or Educational Program: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated Date of Completion: \_\_\_\_\_ Date Plan Submitted: \_\_\_\_\_

\_\_\_\_\_

## Statement of Educational Purpose

Please describe your educational and career goals, relating how your current educational program will enhance your job performance, understanding and / or skills:

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Employee Signature: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_

VC Signature: \_\_\_\_\_ HR Signature: \_\_\_\_\_